

**LAKESIDE COMMUNITY
OPEN SESSION BOARD OF DIRECTORS MEETING**

Monday, June 26th, 2018 at 6:00 PM

3035 Maritime Drive

Elk Grove, CA 95758

OPEN SESSION MINUTES

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05 PM.

DIRECTORS PRESENT

Cliff Loveland

Reggie Toran

Rick Ewing

Andrea Klinenberg

DIRECTORS ABSENT

Susan Kasimatis

MANAGEMENT PRESENT:

Jennifer Tisa, General Manager, from FirstService Residential

Rikki Richter, District Manager, from FirstService Residential

Kyle Bacchi, Assistant Community Manager, from FirstService Residential

II. COMMITTEE UPDATE & INVITED GUESTS

A. Treasure's Report

The Board may also refer to the consent calendar once the financials have been received. This item is not yet ready due to the transition. It is expected to be completed the week of the Board Meeting. Once completed, a meeting with the Finance Committee will be held to review the first draft and allow management to answer questions or make adjustments.

Resolution: The Board Accepts the Treasurer's report as presented.

B. Lake Committee

The Lake Committee has not submitted a written report. This is added to allow them to submit a verbal report. Minutes of their last meeting will be presented at the meeting.

Resolution: The Board Accepts the Lake Committee report as presented.

C. Judicial Committee

The Judicial meeting was held on June 14th, 2018.

Resolution: The Board Accepts the Judicial Committee report as presented.

D. Maintenance Committee

The Maintenance Committee has not submitted a written report. This is added to allow them to submit a verbal report.

Resolution: The Board Accepts the Maintenance Committee report as presented.

E. Social Committee

The Social Committee has not submitted a written report. This is added to allow them to submit a verbal report.

Resolution: The Board Accepts the Social Committee report as presented.

F. Architectural Committee

The Architectural Committee did not submit a report. This is added to allow them to submit a verbal report.

Resolution: The Board Accepts the Architectural Committee report as presented.

III. REPORTS

A. Work Order Report

A Work Order Report has been provided for the Board to review and discuss

B. Management Report

A Management Report has been provided for the Board to review and discuss.

IV. HOMEOWNER FORUM

Homeowners present discussed rule enforcement, landscape, parking, painting and parking

V. CONSENT CALENDAR

A. Approval of Minutes May 2018

Proposed Resolution: That Executive Session minutes dated May 29th, 2018 be approved as presented.

B. Approval of Minutes June 2018

Proposed Resolution: That Executive Session minutes dated June 14th, 2018 be approved as presented

Motion: Andrea Klinenberg

Second: Rick Ewing

Resolution: Board has approved Consent Calendar Items A.-B.
Vote: All in Favor

VI. UNFINISHED BUSINESS

A. Clubhouse/Bathroom Remodel Expansion

This item is tabled until September meeting.

B. Appoint Officers

This Item is tabled until a full Board is present.

C. Pool Deck

This item is tabled until September meeting.

D. Security Cameras

This item is added to the agenda at the request of Director Kasimatis. Ther Board requested bids for security cameras. Bids have not been received, but will available at the July meeting. Management has been meeting with vendors to prepare the bids.

E. Survey Monkey

This item has been tabled until September meeting.

F. Comcast

Work on Comcast internet connection has been scheduled to start this week. There is no estimated time of completion yet, but it should be completed prior to the next meeting.

VII. NEW BUSINESS

A. Operating Account Transfer

Expense	Purpose
\$1,216.33	Office Door
\$25,803	Led Lights
\$4,888.75	Office Remodel
\$1,954	Office Furniture
\$1,939	AC
\$14,999	First install Lawnman
\$14,239	Final Lawnman
\$2,410	Tuff Shed

Motion: Reggie Toran

Second: Andrea Klinenberg

Resolution: The Board directs Management to transfer \$100,000 from Operating Account at Merrill Lynch to the Operating checking at Union Bank until the Reserve CDs mature and are available to replenish the Operating Funds.

Vote: All in Favor

B. Postage and Mail

Andrea has been doing research in purchasing a postage machine for the office. She will make a presentation for the Board. In an email sent to Management Andrea states:

"I put a request in for mail delivery to the clubhouse. Should hear back from USPS today or tomorrow regarding its feasibility. I also called Pitney Bowes. They recommend a machine called SendPro 2000. It rents for \$36.99 per month and comes with a 60 day free trial period. That includes rental and all maintenance of the machine. Ink cartridges cost \$100 and can create 3000 stamps per cartridge. There are 2 ways to pay: load a credit card into the machine or received a monthly bill for postage and rental. Finally, we will receive a 6% discount on all postage. If I did the math correctly, the discount almost covers the cost of the ink." There are some issues still to be resolved regarding where the mail would be delivered. Apparently, this could be up to the mail carrier. Some options provided include a PO Box or adding a mail slot to a nearby gang box. Andrea is negotiating adding a box to the Clubhouse and will report on the feasibility of this at the meeting.

Management Recommendation: The Board approves the rental of a SendPro 2000 for the rental price of \$36.99 per month and \$100 per cartridge of ink which prints 3000 stamps. Payment for stamps will be paid by the Association PCard as required and will be paid from Operating GL Postage On Site 19112.

Motion: Cliff Loveland

Second: Reggie Toran

Resolution: Management will utilize on a 60 day trial period.

Vote: All in Favor

The meeting was adjourned at 6:54pm

Motion: Andrea Klinenberg

Second: Cliff Loveland

Vote: All in Favor

Approved: _____ Date: _____